

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 9th DAY OF MARCH 2022.

PRESENT:

KOLBY ARNOLD, MAYOR
CHELSEY GUFFY, COUNCIL MEMBER
LUKE HAGUE, COUNCIL MEMBER
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

CHRISTOPHER MUHLBAIER, COUNCIL MEMBER

PRESENT:

MICHAEL JONES, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNEIL
T.J. HALL
CHRIS HORSTMAN
TRACY REED, RS MEACHAM CPAS
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KOLBY ARNOLD CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED ROLL AND MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

MAYOR KOLBY ARNOLD THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE FEBRUARY 9TH, 2022, PUBLIC HEARING MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

MAYOR KOLBY ARNOLD THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE CONSENT AGENDA.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRIS MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
KOLBY ARNOLD
ADRIENNE WESSELS

TRACY REED WITH RS MEACHAM CPA'S THEN PRESENTED THE FEBRUARY 2022 FINANCIAL STATEMENTS.

MANAGER'S REPORT

MICHAEL JONES PRESENTED THE MANAGER'S REPORT:

- WE ARE WORKING WITH THE FARMERS COOP TO RELOCATE OUR NEW BULK WATER DUMP STATION ON COOP PROPERTY WITH THE AGREEMENT THEY WILL SURVEY THE PROPERTY AND GIVE US APPROPRIATE RIGHT OF WAY.


- DUE TO PRICE INCREASE OF PAINT, THE COST OF REPAINTING THE INTERIOR OF THE NORTH WATER TOWER HAS INCREASED \$5,000.
- INSTALLATION OF NEW WATER METERS AND AMI SYSTEM HAS BEGUN. THERE ARE APPROXIMATELY 600 WATER METERS ON BACKORDER.
- EXPECT UPCOMING CHANGE ORDER TO WATER METER PROJECT DUE TO NEPTUNE AND ITS SUPPLIER REFUSING TO ASSIST IN REPROGRAMMING OUR NEPTUNE METERS BACK TO FACTORY SETTINGS. THIS CHANGE ORDER WILL COST THE CITY APPROXIMATELY \$30,000.00.
- WE RECEIVED A LETTER FROM THE LAW OFFICE OF SAM STEIN REPRESENTING HIS CLIENT JARRID HERMANN, CHALLENGING OUR EASEMENT FOR THE RO PLANT DISCHARGE PIPE THAT DRAINS INTO COTTONWOOD CREEK. ALTHOUGH OUR RO PLANT WAS INSTALLED BECAUSE OF A CONSENT ORDER ISSUED BY ODEQ, WE HAVE A LEGAL RESPONSIBILITY TO ADDRESS THIS CHALLENGE. PLEASE BE PREPARED TO PAY ADDITIONAL LEGAL FEES TO ADDRESS THIS ISSUE. PLEASE SEE ATTACHED DOCUMENT TO VIEW THE LETTER FROM ATTORNEY SAM STEIN.

THE NEXT SCHEDULED MEETING WILL BE HELD ON APRIL 13TH, 2022.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 6:16 P.M.

ATTEST:


AMBER K. WILHITE, CITY CLERK


KOLBY ARNOLD; MAYOR
ADRIENNE WESSELS; MAYOR PRO-TEM



THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 9TH DAY OF MARCH 2022.

PRESENT:

KOLBY ARNOLD MAYOR
CHELSEY GUFFY, COUNCIL MEMBER
LUKE HAGUE, COUNCIL MEMBER
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

CHRIS MUHLBAIER, COUNCIL MEMBER

PRESENT:

MICHAEL JONES, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNEIL
T.J. HALL
CHRISTOPHER HORSTMAN
TRACY REED, RS MEACHUM'S CPAS
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KOLBY ARNOLD CALLED THE MEETING TO ORDER AT 6:16 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

OFFICER CHRISTOPHER HORSTMAN WAS RECOGNIZED FOR HAVING COMPLETING THE ADVANCED LAW ENFORCEMENT CERTIFICATION FROM CLEET.

MAYOR KOLBY ARNOLD THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE MINUTES FROM THE FEBRUARY 9TH, 2022, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE CLAIMS LIST.
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE DECLARING THE FOLLOWING AS SURPLUS:
 - GREEN MACHINE TRACK HOE-SERIAL #282032
 - GRADER – SERIAL #00005774
 - GREY 2008 FORD F-150 CREW CAB XLT 8V-VIN #1FTPW12V28KD59152
 - STREET SWEEPER – VIN #1FDXR72C65VA52903
 - 2011 DODGE CHARGER WITH LIGHT BAR – VIN#2R3CL1CG5BH545727
 - 2013 DODGE CHARGER NO LIGHT BAR – VIN2C3CDXAT2DH629395
 - 2003 FORD F-150 V6XLT 2WD (ANIMAL CONTROL)-VIN #1FTRX17213NA31684
 - WHEEL LOADER – SERIAL #62K2845
 - MISCELLANEOUS PARKS AND STREETS SUPPLIES AND EQUIPMENT

- MISCELLANEOUS FIRE DEPARTMENT SUPPLIES AND EQUIPMENT
- MISCELLANEOUS OFFICE SUPPLIES AND EQUIPMENT

LUKE HAGUE THEN MADE THE MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE THE CONSENT AGENDA.

AYE: KOLBY ARNOLD NAY: NONE ABSENT: CHRIS MULBAIER ABSTAIN: NONE
 LUKE HAGUE
 CHELSEY GUFFY
 ADRIENNE WESSELS

FEBRUARY 2022 FINANCIALS WERE PRESENTED BY TRACY REED, RS MEACHUM'S CPAS.

MANAGER'S REPORT

MICHAEL JONES PRESENTED THE MANAGER'S REPORT:

- STREET DEPARTMENT
 - WITH THE ASSISTANCE OF DISTRICT 2, REPAIRS WERE MADE TO 3RD STREET AND SEVERAL STREETS ON THE EAST SIDE OF TOWN.
- PARKS
 - CREWS HAVE BEGUN SPRAYING CITY PARKS AND THE CEMETERY. PLEASE BE AWARE THAT A NON-PERMANENT GREEN DYE IS USED TO MARK SPRAYED AREA. THIS COULD LEAVE A TEMPORARY GREEN COLORATION TO THE TURF, FENCING, AND HEADSTONES/CEMETERY MARKERS.
- PERSONNEL
 - AMBER WILHITE HAS SUCCESSFULLY COMPLETED OML'S REQUIREMENTS TO BECOME A CERTIFIED MUNICIPAL OFFICIAL. SHE WILL BE FORMALLY RECOGNIZED AT THIS YEAR'S ANNUAL OML BANQUET.
- COMMUNITY
 - COMMUNITY CLEAN-UP WEEK WILL BE APRIL 18-24.
 - NORTHERN OKLAHOMA REGIONAL TRANSPORTATION PLANNING ORGANIZATION WILL BE HOSTING A PUBLIC HEARING ON MARCH 10, 2022, AT CHEROKEE CITY HALL IN REFERENCE TO NORTPO'S LONG RANGE TRANSPORTATION PLAN.
 - THE NEXT STEP IN RESTORATION OF THE OLD CITY HALL WILL BE MARCH 29-31 WHERE A COMPANY WILL COME IN AND COMPLETE AN ENVIRONMENTAL STUDY.
 - AIRPORT GROUND LEASE HAS BEEN COMPLETED AND SUBMITTED TO CITY ATTORNEY FOR REVIEW.
- LIBRARY
 - JENNY IS ATTENDING OLA CONFERENCE IN OKC.
- CITY CLERK REPORT
- CHIEF MCNEIL PRESENTED THE CHEROKEE POLICE DEPARTMENT REPORT.

MAYOR KOLBY ARNOLD PRESENTED THE NEXT AGENDA ITEM:

CONSIDER CONVENING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- a. THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF CITY MANAGER MICHAEL JONES. THIS EXECUTIVE SESSION PERMITTED BY (25 O.S. 301 (B) (1).)
- b. VOTE TO CONVENE OR NOT CONVENE INTO EXECUTIVE SESSION.
- c. VOTE TO ACKNOWLEDGE RETURN TO REGULAR SESSION.
- d. CONSIDER TAKING ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

ADRIENNE WESSELS THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO CONVENE INTO EXECUTIVE SESSION AT 6:31 PM.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRIS MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
KOLBY ARNOLD
ADRIENNE WESSELS

ADRIENNE WESSELS THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO RETURN TO REGULAR SESSION AT 7:34 PM.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRIS MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
KOLBY ARNOLD
ADRIENNE WESSELS

CHELSEY GUFFY THEN MADE A MOTION, SECONDED BY KOLBY ARNOLD, TO ACCEPT THE RESIGNATION OF MICHAEL JONES.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRIS MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
KOLBY ARNOLD
ADRIENNE WESSELS

THE NEXT AGENDA ITEM TO DISCUSS AND CONSIDER WAS THE APPOINTMENT OF THE CITY TREASURER.

- a. INDIVIDUALS THAT HAD EXPRESSED INTEREST IN THE POSITION INCLUDED:
 - CASSANDRA BERRY
 - AMBER STOCKING
 - KELSI CLAFLIN

MIKE JONES THEN MADE A RECOMMENDATION OF KELSI CLAFLIN FOR APPOINTMENT OF THE CITY TREASURER POSITION.

ADRIENNE WESSELS THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPOINT KELSI CLAFLIN AS CITY TREASURER.

AYE: KOLBY ARNOLD NAY: NONE ABSENT: CHRIS MUHLBAIER ABSTAIN: NONE
 CHELSEY GUFFY
 LUKE HAGUE
 ADRIENNE WESSELS

MAYOR KOLBY ARNOLD THEN PRESENTED THE FOR COUNCIL TO CONSIDER AND VOTE TO AUTHORIZE THE PURCHASE OF A TRACTOR UPON CONSIDERATION OF THE FOLLOWING THREE QUOTES (THIS ACTION DEEMED NECESSARY IN THE PUBLIC INTEREST PURSUANT TO CITY MANAGER CERTIFICATION OF THE FACTS AND REASONS AND PLACING SUCH STATEMENT IN THE CITY MINUTES).

- JOHN DEERE 5075 UTILITY TRACTOR FOR \$44,972.84, A JOHN DEERE 520M LOADER FOR \$4,632.96 AND A JOHN DEERE FC15M FLEX WING FOR \$21,907 FROM DEERE AND COMPANY, THROUGH WESTERN EQUIPMENT, LLC AND WAIVING THE COMPETITIVE BIDDING AS PROVIDED BY CHAPTER 7, SECTIONS 7-113/7-114 OF THE CHEROKEE MUNICIPAL CODE 2020. TOTAL PACKAGE COST: \$71,512.80
- JOHN DEERE 5100E LOADER CAB UTILITY TRACTOR FOR \$61,354.34, A JOHN DEERE 540M LOADER FOR \$6,826.70, AND A JOHN DEERE FC15MFLEX WING ROTARY CUTTER FOR \$21,907 FROM DEERE AND COMPANY, THROUGH WESTERN EQUIPMENT, LLC. AND WAIVING THE COMPETITIVE BIDDING AS PROVIDED BY CHAPTER 7, SECTIONS 7-113/7-114 OF THE CHEROKEE MUNICIPAL CODE 2020. TOTAL PACKAGE COST: \$90,088.04.
- MASSEY FERGUSON 4710 TRACTOR FOR \$69,804 AND A NEW WOODS BW15.50 MOWER FOR \$18,500.00, FROM LIVINGSTON MACHINERY COMPANY AND WAIVING THE COMPETITIVE BIDDINGS AS PROVIDED BY CHAPTER 7, SECTIONS 7-113/7-114 OF THE CHEROKEE MUNICIPAL CODE 2020. TOTAL PACKAGE COST: \$88,304.00.

THE OPTIONS WERE DISCUSSED WITHOUT A BID BECAUSE OF A SUPPLY/DEMAND ISSUE. A TRACTOR IS NECESSARY FOR UPKEEP OF CITY PROPERTY, AIRPORT, LAGOONS AND RIGHT OF WAYS TO MAINTAIN AND REMAIN WITHIN ORDINANCES.

MAYOR KOLBY ARNOLD MADE A MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE THE JOHN DEERE 5100E LOADER CAB UTILITY TRACTOR FOR \$61,354.34, A JOHN DEERE 540M LOADER FOR \$6,826.70, AND A JOHN DEERE FC15MFLEX WING ROTARY CUTTER FOR \$21,907 FROM DEERE AND COMPANY, THROUGH WESTERN EQUIPMENT, LLC.

AYE: KOLBY ARNOLD NAY: NONE ABSENT: CHRIS MUHLBAIER ABSTAIN: NONE
 CHELSEY GUFFY
 LUKE HAGUE
 ADRIENNE WESSELS

THE NEXT ITEM PRESENTED WAS FOR COUNCIL TO CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE CHEROKEE CITY-COUNTY LIBRARY POLICY AS PRESENTED.

MAYOR KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE CHEROKEE CITY-COUNTY LIBRARY POLICY AS PRESENTED.

AYE: KOLBY ARNOLD NAY: NONE ABSENT: CHRIS MUHLBAIER ABSTAIN: NONE
 CHELSEY GUFFY
 LUKE HAGUE
 ADRIENNE WESSELS

THE NEXT AGENDA ITEM PRESENTED WAS TO CONSIDER AND VOTE TO THE R.L. SHEARS COMPANY, P.C. PROPOSAL OF PROFESSIONAL AND LANDSCAPE ARCHITECTURAL FEES AND SERVICES TO ASSIST IN PURSUING PROJECT FUNDING THROUGH THE ODOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP). THE FEES FOR PROFESSIONAL SERVICES FOR TAP AND SRTS, INCLUDING APPLICATION AND CONCEPT ARE \$15,000.

MAYOR KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE R.L. SHEARS COMPANY, P.C. FEES OF \$15,000.

AYE: KOLBY ARNOLD NAY: NONE ABSENT: CHRIS MUHLBAIER ABSTAIN: NONE
 CHELSEY GUFFY
 LUKE HAGUE
 ADRIENNE WESSELS

THE NEXT AGENDA ITEM THAT WAS PRESENTED WAS FOR COUNCIL TO CONSIDER AND VOTE TO APPROVE UPDATING THE CHEROKEE MUNICIPAL PARK TENNIS COURT AREA AND EXPAND IT TO INCLUDE A BASKETBALL COURT. JAMES LE INC DBA WILSON CONSTRUCTION HAS PROVIDED A QUOTE IN THE AMOUNT OF \$9,497.60. THIS QUOTE INCLUDES POURING A 14 X 64 PAD ON THE EAST AND WEST SIDES OF THE TENNIS COURT.

LUKE HAGUE THEN MADE A MOTION, SECONDED BY CHELSY GUFFY, TO APPROVE THE JAMES LE INC DBA WILSON CONSTRUCTION QUOTE OF \$9,497.60 FOR THE POURING OF A 14X64 PAD ON THE EAST AND WEST SIDES OF THE TENNIS COURT.

AYE: KOLBY ARNOLD NAY: NONE ABSENT: CHRIS MUHLBAIER ABSTAIN: NONE
 CHELSEY GUFFY
 LUKE HAGUE
 ADRIENNE WESSELS

THE COUNCIL THEN CONSIDERED VOTING TO APPROVE THE PURCHASE OF FOUR (4) BISON 3-1/2" GOOSENECK PLAYGROUND BASKETBALL HOOPS W/ALUMINUM FAN BACKBOARD AT A COST OF \$1,049.95 EACH.

CHELSEY GUFFY THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE PURCHASE OF FOUR (4) BISON 3-1/2" GOOSENECK PLAYGROUND BASKETBALL HOOPS WITH ALUMINUM FAN BACKBOARD AT A COST OF \$1,049.95.

AYE: KOLBY ARNOLD
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS

NAY: NONE

ABSENT: CHRIS MUHLBAIER

ABSTAIN: NONE

THE NEXT ITEM UP FOR DISCUSSION WAS FOR COUNCIL TO CONSIDER AND VOTE TO APPROVE CONTRACTING WITH PARKHILL ENGINEERING TO CONDUCT HEC-RAS MODELING, FIS REPORT & RECOMMENDATIONS & LOMA APPLICATION.

- PHASE 1 – ADDITIONAL SURVEY, HEC-RAS & FLOOD INSURANCE STUDY (FIS) REPORT AND RECOMMENDATIONS AT AN ESTIMATED COST OF \$84,100.
- PHASE II – LOMA-FEMA APPLICATION AND SUBMITTALS AND COORDINATION AT AN ESTIMATED COST OF \$30,400.
- ESTIMATED TOTAL COST OF PROJECT IS \$114,500.

AFTER DISCUSSION AND A RECOMMENDATION FROM THE CITY MANAGER, COUNCIL THEN DECIDED TO TABLE THE ITEM.

COUNCIL THEN WAS TO CONSIDER AND VOTE TO APPROVE APPLYING FOR THE T-MOBILE HOMETOWN GRANT FOR AN AMOUNT OF \$50,000. WHEREAS THE CITY WILL COMMIT \$32,145 RESTRICTED MONIES AND \$77,000 ADDITIONAL FUNDING TO COMPLETE PHASE 1 OF CHEROKEE POCKET PARK.

AFTER DISCUSSION AND A RECOMMENDATION FROM THE CITY MANAGER, COUNCIL DECIDED TO TABLE THE ITEM.


MAYOR KOLBY ARNOLD THEN ASKED IF THERE WAS ANY NEW BUSINESS TO DISCUSS.

THE NEXT SCHEDULED MEETING WILL BE HELD ON APRIL 13TH, 2022.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 8:01 P.M.

ATTEST:


AMBER K. WILHITE, CITY CLERK


KOLBY ARNOLD; MAYOR
ADRIENNE WESSELS; MAYOR PRO-TEM

